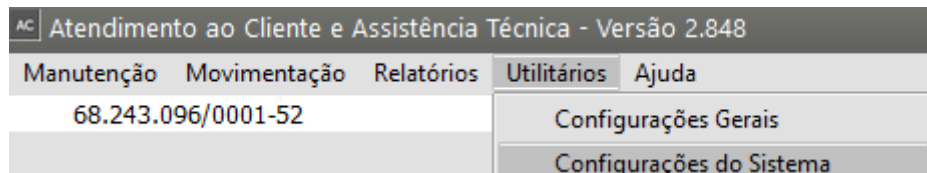
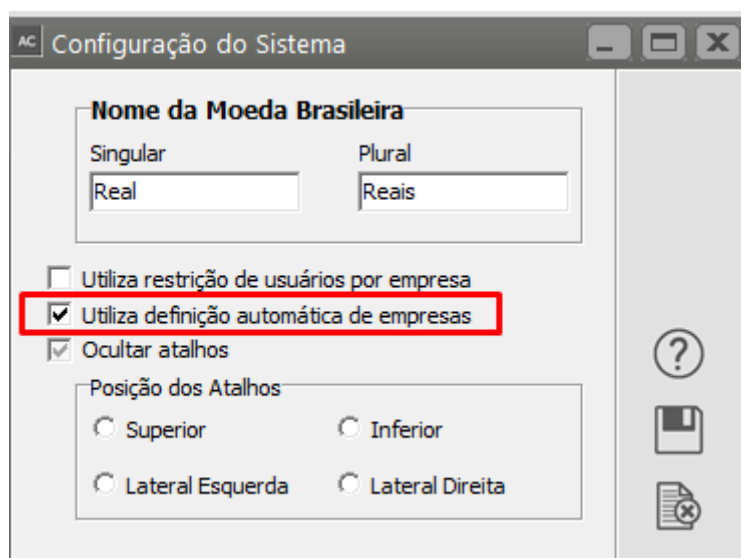


# Definindo o Período Ativo

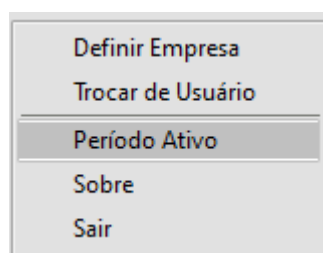
Se no menu Utilitários>Configurações do Sistema



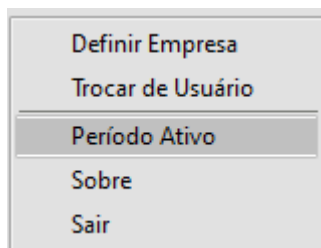
you have configured to use automatic company definition,



When accessing the System, automatically, the screen will be opened for you to define the active period



Or, if during the processes that are being performed there is a need to change the active period in which you will be working, click with the right mouse button in the center of the screen and the system will open the same screen so that you can change the Active Period



Você somente poderá cadastrar e editar documentos cujas datas estejam dentro do período definido.

A definição do período será solicitada cada vez que você for definir uma empresa e poderá ser alterada a qualquer momento através do menu de acesso rápido, clicando com o botão direito do mouse:

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Revision #4

Created 14 July 2023 17:43:25 by ProjetosD

Updated 27 August 2024 13:09:42 by ProjetosD